

Glebe Farm School, Burney Drive, Glebe Farm Wavendon, Milton Keynes, MK17 8XY enquiries@glebefarmschool.co.uk Headteacher: Mr Matthew Shotton www.glebefarmschool.co.uk

Thursday 20th April 2023

Dear Parents/Carers,

Teacher and Family Consultation Evenings will be taking place on both Tuesday 9th May, and Wednesday 10th May for all learners (except Nursery).

These evenings will enable you to discuss your child's academic progress, aspirational targets, personal development, and wellbeing. For Reception, Year 1, 2 & 3 this will be with your child's class teacher and Year 7 parents will be able to book times with Crew Leads & subject teachers.

Year 7 reports will be sent home the week commencing Monday 24th April. Appointment slots for all will be available to book online from Tuesday 25th April until Monday 8th May at 8am on My Child at School in the Parents evening section.

To accommodate the maximum number of slots for parents/carers to book, appointment times have been set to 5 minutes. Due to the number of slots available in the evening please prioritise booking slots for those subjects where you have specific queries or concerns.

To get the most out of your appointment, we would advise reviewing your child's most recent Progress Report and making a note of any questions you would specifically like to ask. We have endeavoured to make as many appointments available to families as possible, however some staff will not have the capacity to meet with every child.

If you have a specific query but the teacher is fully booked, please email: Reception, Year 1, 2 & 3, Miss Webb, <u>nwebb@glebefarmschool.co.uk</u> Year 7, Mr Livesey, Head of Year 7, <u>slivesey@glebefarmschool.co.uk</u> in the first instance.

Appointments will be available for the following times:-

Tuesday 9th May: 3.45pm – 7.30pm Wednesday 10th May: 3.45pm – 7.30pm

If you have any questions about the reports, or booking appointments, please do get in touch. We look forward to meeting with you.

Kindest regards,

Erin Stewart – Deputy Headteacher

